

IDAHO BOARD OF ARCHITECTURAL EXAMINERS
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 3/22/2019

THIS IS A DRAFT DOCUMENT THAT HAS NOT BEEN APPROVED BY THE BOARD

BOARD MEMBERS PRESENT: Jay W Cone - Chair
Garth J Jensen
Rann W Haight
Daniel K Mullin
Peter Rockwell

BOARD MEMBERS ABSENT: Allison McClintick

BUREAU STAFF: Kelley Packer, Bureau Chief
Dawn Hall, Deputy Bureau Chief
Julie Eavenson, Administrative Support Manager
Marcie Rightnowar, Appeals/Hearing Coordinator
Nicholas Krema, General Counsel
Rob McQuade, Legal Counsel
Lizzie Kukla, Technical Records Specialist I

The meeting was called to order at 8:30 AM MDT by Jay W Cone.

APPROVAL OF MINUTES

Mr. Mullin made a motion to approve the minutes of January 11, 2019 and January 30, 2019. Mr. Haight seconded the motion. Motion carried.

LEGISLATIVE REPORT

Ms. Packer gave the legislative report. She updated the Board on current legislation and shared that Governor Little signed two new Executive Orders which entail a complete audit of the Board's laws and rules in 2020 with any changes to be proposed during the 2021 Legislative Session.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$327,405.78 as of February 28, 2019.

INVESTIGATIVE REPORT

Ms. Peel gave the investigative report, which is linked above.

FOR BOARD DETERMINATION

Mr. Rockwell made a motion to approve the Bureau's recommendation and authorize closure in cases I-ARC-2019-8, and I-ARC-2019-9. Mr. Haight seconded the motion. Motion carried.

Mr. Rockwell made a motion to accept and authorize the Chair to sign the CEU settlement with a letter. Mr. Jensen seconded the motion. Motion carried.

OLD BUSINESS

The Board reviewed the To Do List and no action was taken.

The Board reviewed the revised endorsement application draft. Mr. Haight made a motion accept the changes to the endorsement application. Mr. Rockwell seconded the motion. Motion carried.

The Board reviewed the draft language regarding Office of Emergency Management (OEM) courses for continuing education credits. Mr. Cone directed the specialist, Ms. Kukla, to put the CE issue on the To Do List. Mr. Rockwell made a motion to not include language related to OEM courses on the website. Mr. Mullin seconded the motion. Motion carried.

NEW BUSINESS

The Board considered the retired/emeritus license status. The Board concluded that Idaho's law provides for retired architects to refer to themselves as architects with its current language.

Mr. Mullin reported on the Western Council of Architectural Registration Boards Regional Conference. The Board reviewed the "Regional Director's Report" and concluded that two items which described Idaho's procedures were incorrect. The Board directed the specialist, Ms. Kukla, to write a letter to the Western Council for Architectural Registration Boards regional secretary with the corrections.

Mr. Jensen made a motion to approve funding for any Board member and the board specialist, if she chooses, to travel to the National Council of Architect Registration Boards National Conference. Mr. Haight seconded the motion. Motion carried.

General Counsel Nicholas Crema presented substitute language for the Board's applications and website for applicants who are active duty military, veterans, and their spouses, as a result of H248 being signed into law.

Mr. Haight left the meeting at 11:25 PM MDT.

EXECUTIVE SESSION

Mr. Rockwell made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the executive session was to consider license application materials. Mr. Mullin seconded the motion. The vote was: Mr. Cone, aye; Mr. Jensen, aye; and Mr. Mullin, aye. Motion carried.

Mr. Mullin made a motion to come out of executive session. Mr. Rockwell seconded the motion. Motion carried.

APPLICATIONS

Mr. Jensen made a motion to approve the following for licensure:

KEVIN LAWRENCE STEWART	AR 986578
DAPHNE ROMANI	AR 986551
IAN HOFFMAN	AR 986553
JEFFREY LEE ZIEBA	AR 986525
BRIAN KEITH BOYD	AR 986545

Mr. Mullin seconded the motion. Motion carried.

Mr. Jensen made a motion to approve the following for examination:

901164350
901162635
901165569
901165349
901101360
901165221
901114758

Mr. Mullin seconded the motion. Motion carried.

Mr. Jensen made a motion to table the following pending receipt of additional information:

901165727

Mr. Mullin seconded the motion. Motion carried.

Mr. Jensen made a motion to approve the following pending receipt of additional information:

901165085

901165752

Mr. Mullin seconded the motion. Motion carried.

Mr. Mullin made a motion to table the election of the cognizant member until the next face to face meeting. Mr. Jensen seconded the motion. Motion carried.

NEXT MEETING was scheduled for May 31 at 8:30 AM MDT.

ADJOURNMENT

Mr. Jensen made a motion to adjourn the meeting at 11:40 PM MDT. Mr. Mullin seconded the motion. Motion carried.

Jay W Cone, Chair

Garth J Jensen

Rann W Haight

Allison McClintick

Daniel K Mullin

Peter Rockwell

Kelley Packer, Bureau Chief